BriefCatch 3
User Quick Reference Guide
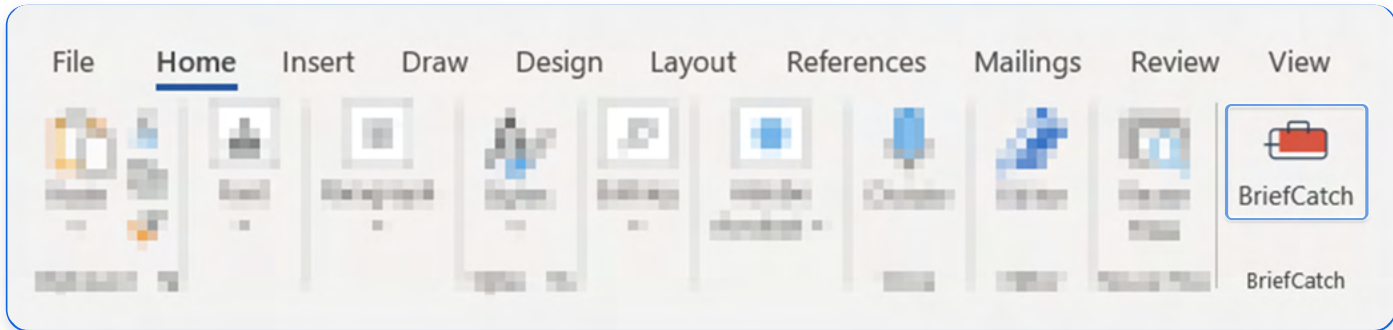
BriefCatch
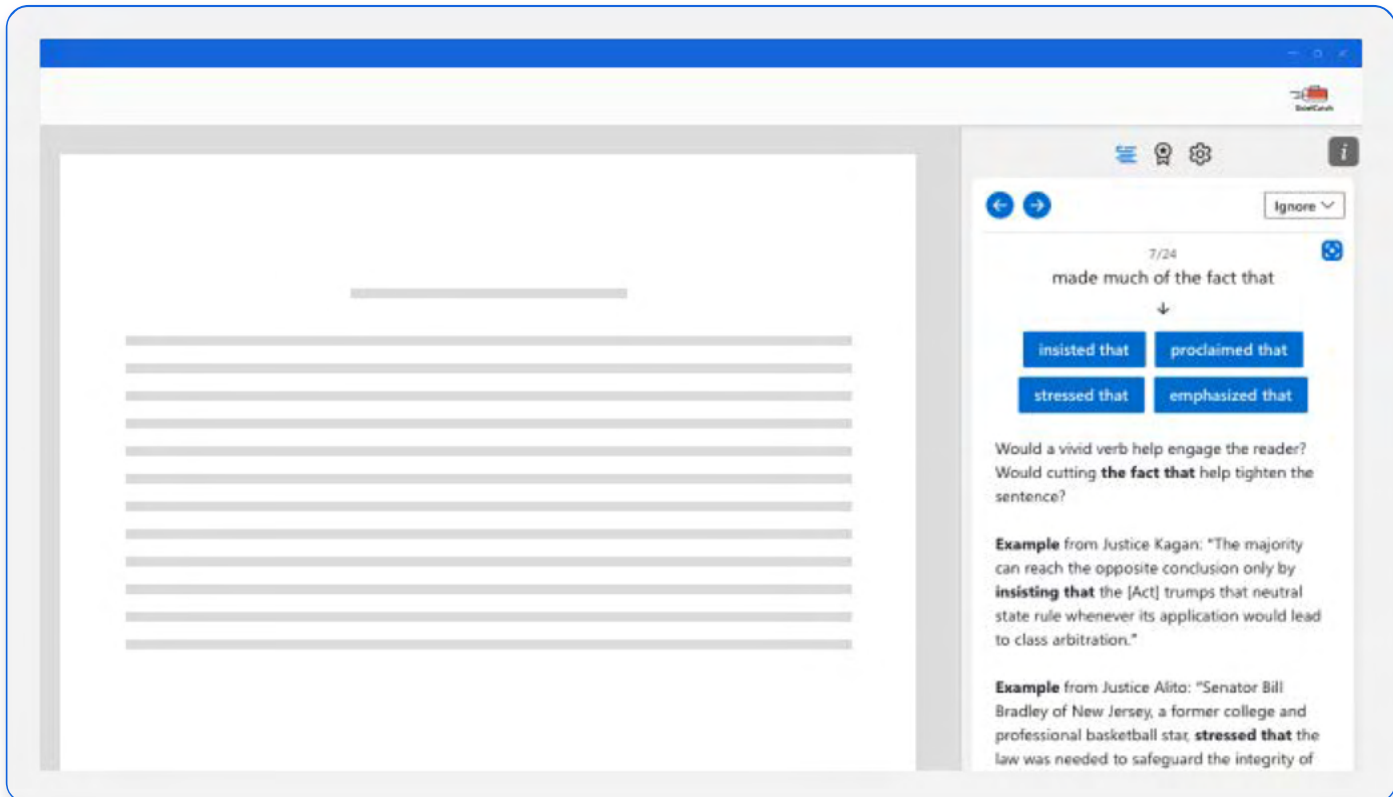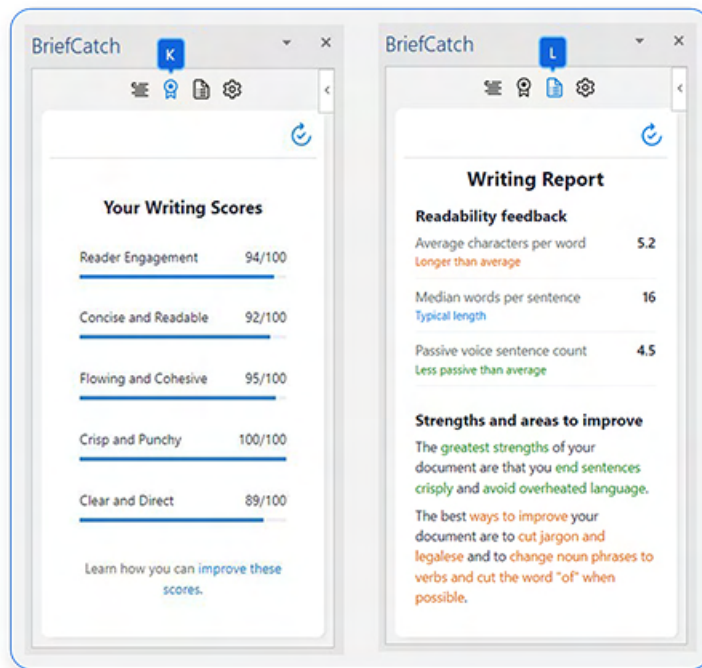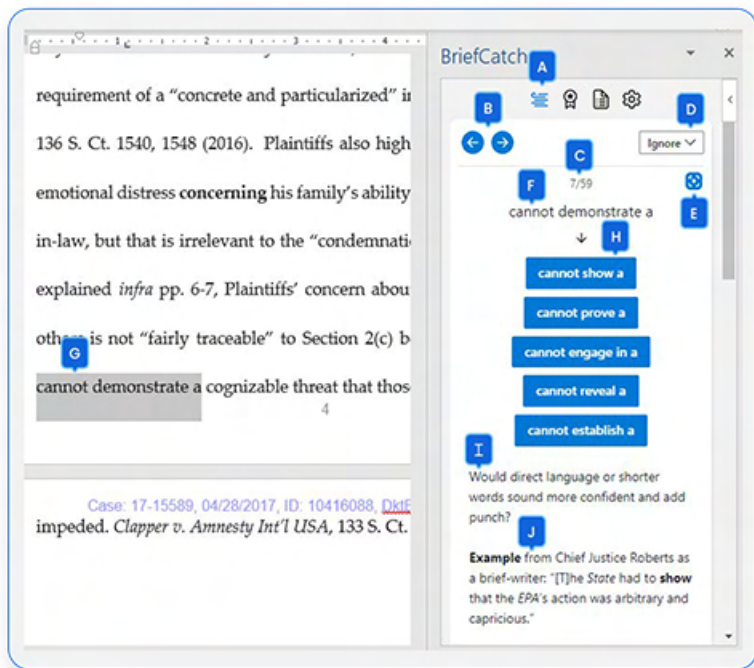Developed by Ross Guberman

Microsoft Word add-in

To start using BriefCatch 3, click on the **BriefCatch** icon from the Home tab in the Word ribbon.
A side panel will appear, instantly offering suggestions to improve your text.

BriefCatch
User Quick Reference Guide

BriefCatch
Developed by Ross Guberman

Microsoft Word add-in

A Suggestions Tab
Select this to display your options for each highlighted catch.

B Navigations
Arrows allow you to navigate and review the flagged catches without making changes.

C Edit
An editing compass shows how each flagged edit fits in.

D Ignore
For each flagged item, you can **Ignore this suggestion** or **Ignore this rule** to remove similar flags in the document.

E Target Suggestion
Bring the focus in the document back to the current flagged suggestion.

F Matched Text
The flagged text that is currently under review.

G Highlighted Text
The flagged text is highlighted within the document.

H Alternatives
Unlike many tools, BriefCatch often offers several editing alternatives. Click on the one that best fits your style or the context.

I Explanation
BriefCatch explains the basis for any flagged text.

J Examples
Real world examples from judges, attorneys, and legal professionals.

K Scores
Click here to generate scores for the document, or selected portion.

L Report
Generate a detailed report of the document's style strengths, weaknesses, and wording patterns.

BriefCatch Benefits

Active Voice
Check for active voice, with tailored exclusions.

Citation
Check for abbreviation, spacing, and punctuation.

Clarity
Spot and fix miscues, focus on concrete subjects, and quantify when possible.

Conciseness
Thousands of suggestions to shorten your drafts.

Consistency
Document-format consistency check.

Examples
Shows how suggestions are applied from various legal professionals.

Explanations
Learn as you edit. We explain why your text was flagged for each suggestion.

Fresh-Language Check
Get automatic suggestions for vivid verbs and for avoiding clichés and jargon.

Ignore Suggestions
Users can ignore any suggestion or ignore all suggestions for any rule in the document.

Improved User Interface
The newly redesigned UI lets you create better legal documents faster while sharing the secrets of great writing.

Mac Compatibility
BriefCatch is now available on both PC and Mac.

Next Gen Processing
Rebuilt rules engine that can now scan documents faster than ever.

Patented Technology
Powered by an all new patented natural language processing engine leveraging AI to apply over 11,000 complex rules.

Punchiness
Improve your transitions and avoid cumbersome language.

Punctuation
Checks for proper placement, spacing, and consistency.

Quotations & URLs
Omit suggested changes to quotations, block quotes, and URLs.

Realtime Suggestions
Get on-demand and instant suggestions as you write.

Report
Comprehensive report that identifies style strengths, weaknesses, and habits.

Scores
Scores driven by AI that allow you to compare your style against that of top brief-writers and judges.

Secure Editing Environment
BriefCatch never collects, logs, or retains any of your document text.

Sentence Length
Check to avoid lengthy sentences.

Spot Errors
Find commonly confused, misspelled, and mis-typed words.

Subject-Verb
Subject-verb agreement check.

Usage Check
Including split infinitives, proper articles, double-negatives, gendered language, and plural-singular forms.

User Preferences
Various settings can be enabled or disabled to match your editing goals.

Word-Choice
Context-appropriate word-choice check.